



PROGRAM PROPOSAL

Name:

Post PO Box 31 Colac 3250

Contact Details:

Phone 52 321 991

Web www.ocrfm.org.au

Name of proposed Show	
Show Theme & Summary of Intention	
Name of proposed On Air Team	
Will your show be Live or Pre-Recorded?	
What Genre/Style of music or content will the show present?	
Where will you source your audio material from?	
Preferred Timeslots (Time/Day) Please suggest at least 3	
Who is the target audience?	
What training or support would you require to maximize the potential of your show?	
<p>Please attach a half hour scripted example of your proposed show indicating:</p> <p>- OCR FM promotions - Artist Information - Time calls - Sponsorship announcements</p>	
<p>Please also attach (if any):</p> <p>- Any referee reports - Current technical skills - Copies of relevant certificates</p> <p>- Examples of any previous radio experience</p>	
<p>In signing this you agree to follow all community radio, CBAA and OCR FM Policies and Procedures and to undertake compulsory OCR FM Induction Training.</p> <p>Signed</p> <p>Date</p>	<p><u>COMMITTEE USE ONLY</u></p> <p>Approval:</p> <p>Date:</p> <p>Trainer:</p>

Return to OCR FM: c/o Programming Committee, PO Box 31 Colac 3250

ALL OCR FM PRESENTERS MUST BE FULLY PAID MEMBERS OF THE STATION

PRESENTER'S AGREEMENT

Please read the following terms and conditions of OCR FM Community Radio Inc. Presenter's Agreement and sign in the spaces provided. If there are any queries or information which is not clear to you, please inquire prior to signing as this contract is binding.

As a presenter at OCR FM Community Radio Inc. I;

1. Understand I need to be a financial member of OCR FM Community Radio, having all annual subscriptions and fees paid up to date at all times while broadcasting my program.
2. Will comply with all codes, regulation and legislation relevant to OCR FM Community Radio Inc. and undertake to read and comply with any rules and regulations which are communicated to me in writing;
3. Accept responsibility for the content of my program and I agree to comply with the media regulations related to blasphemy, copyright, libel and slander;
4. Recognise that in addition to OCR FM Community Radio Inc., that under Law I may also be liable for actions, suits, claims, losses and/or damages as a result of my comments or conduct on air and I accept personal liability for any insurance policy excess payable by the station as a result of my comments or conduct whilst on air;
5. Agree to accept directions and decisions made by the management of OCR FM Community Radio Inc. on; program content including sponsorship announcements, presentations and technical quality, on-air conduct, access to station premises, use of station equipment and property, strategic planning, risk management, and Occupational Health and Safety;
6. Will comply with any reasonable changes in broadcast times as required by Management;
7. Agree to;
 - Be at the station premises, ready to present my program, a minimum of fifteen minutes before my allocated broadcast time; or
 - Provide a replacement presenter approved by Management if required; or
 - Provide a pre-recorded program at least three hours before broadcast time.
8. Will inform Management within 48 hours of any complaint concerning my program or any incidents that might lead to a complaint;
9. Acknowledge that material broadcast on OCR FM Community Radio Inc. is the property of the station and that such material may only be sold or broadcast to other outlets with the permission of Management. I accept that there will need to be negotiations regarding any material which is commercially sold with regard to the use of OCR FM Community Radio Inc in creating and recording such material. As a volunteer I retain copyright of all other works that are created for broadcast.
10. Accept that OCR FM Community Radio Inc. will take every care with recorded material left by me at the station but cannot accept responsibility for any loss or damage.
11. Will treat station equipment, facilities and property with care. I will use station equipment and facilities for the production and preparation of my program and for no other purpose without the prior consent of Management. I will not remove station equipment or property on any occasion without first having obtained permission from Management.
12. Will not make commercial representations on behalf of OCR FM Community Radio Group Inc. to any person or organisation without prior written authority from the Executive Committee.
13. Will treat other volunteers, Management, Executive and station guests with consideration and respect. I will not, without prior approval from Management, comment publicly on the operation of OCR FM Community Radio Inc. or any staff member or volunteer.
14. Agree that a breach in the above condition may result in the suspension of my broadcast rights and may, in some situations, lead to the termination of my broadcast rights. I acknowledge OCR FM Community Radio Inc.'s grievance procedures as the appropriate avenue for conflict resolution.

Ihave read and hereby agree to the terms and conditions as stated in OCR FM Community Radio Inc. Presenter's agreement. Should any grievances arise from the required duties not being fulfilled, as stated in the agreement, then significant action will be undertaken.

Signed: Presenter:.....